Project Details: Bridge Academy - Portfolio

Project Overview: Throughout the semester each student will be required to compose a series of written responses to a selection of writing prompts that are intended to develop students' writing skills, while also developing students' abilities to think creatively and analytically about a variety of subjects. As students progress through the five stages of the writing process (prewriting, drafting, revising, editing, and publishing) they will not only be able to develop and sharpen their writing and language skills, but also demonstrate and reflect on the fruits of their labors during mid-year and end-of-year portfolio presentations to faculty.

Project Materials: Portfolio binders will be provided to students at the beginning of the year, and are to remain in students' designated portfolio classrooms to eliminate the potential for lost portfolios. Students are encouraged to email all work-in-progress to themselves as a precaution again potential technical problems to avoid lost work. It is highly recommended that students purchase a USB Flash Drive to save/backup their work.

Portfolio Prompts: Copies of portfolio prompts will be uploaded to the course website regularly, and can be downloaded by students at any time. All prompts are .PDF format and require Adobe Reader (free program download) to view the files. A link to the free program download is provided in the "Helpful Links & Tools" page of the course website. Students who are absent for any reason on the day of scheduled portfolio time should visit the course website for up to date prompts or instructions. Paper copies of prompts will not be provided.

Portfolio Assessment: Portfolios will count toward students' overall semester grades, and will be assessed against a standardized project rubric founded on the principles of the current school-wide rubrics. A copy of this rubric is available on the course website.

Computer Lab Assignments: Students will regularly utilize the school's computer labs for this project. Students will be assigned to a predetermined computer for the duration of the project, and are expected to abide by the technology use policies outlined in the student handbook when using any and all school technology. Unless otherwise noted, students are not to use headphones or electronic devices during time spent in the computer lab, and to utilize only word processing programs during portfolio time.

Student Responsibility: While every effort will be made to provide time for students to develop their portfolio, additional time outside of class will be required. It is the responsibility of the individual student to use the provided time to their fullest advantage, as well as to manage their time outside of class to remain current with the project. This means that if a student is absent for any reason during scheduled portfolio time, that they are individually responsible for making arrangements to complete the work outside of class.